

**HACKETTSTOWN REGIONAL MEDICAL CENTER  
ADMINISTRATIVE POLICY MANUAL**

**BEREAVEMENT LEAVE**

<b>Effective Date:</b>	<b>6/2005</b>	<b>Policy No:</b>	<b>HR004</b>
<b>Cross Referenced:</b>	<b>AHC 2.144</b>	<b>Origin:</b>	<b>Human Resources</b>
<b>Reviewed Date:</b>	<b>1/2015</b>	<b>Authority:</b>	<b>HR Director</b>
<b>Revised Date:</b>		<b>Page:</b>	<b>1 of 1</b>

**SCOPE**

This policy applies to all employees of HRMC.

**PURPOSE**

To allow employees paid time off when they experience the loss of a family member.

**DEFINITIONS**

1. N/A

**POLICY**

Hackettstown Regional Medical Center (HRMC) has adopted ACH 2.144 – Bereavement Leave Policy.  
<https://intranet.adventisthealthcare.com/policiesandprocedures/Corporate/Human%20Resources%20-%20Corporate/AHC%202.144.pdf>